

# RECORD OF PROCEEDINGS

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MINUTES OF THE SPECIAL MEETING OF  
THE BOARDS OF DIRECTORS OF THE PRAIRIE SONG  
METROPOLITAN DISTRICT NOS. 3-6, 8 & 9  
HELD  
March 31, 2023

The Special Meeting of the Boards of Directors of Prairie Song Metropolitan District Nos. 3-6 and 8 & 9 were held via teleconference, on Friday, March 31, 2023, at 11:00 a.m.

ATTENDANCE

Directors in Attendance:

Patrick McMeekin, President  
Landon Hoover, Secretary  
Jason Stansberry, Treasurer

Directors Absent but Excused:

Mike Welty, Assistant Secretary  
Kara Hoover, Assistant Secretary

Also in Attendance:

Robert G. Rogers and Eve Velasco; White Bear Ankele Tanaka & Waldron  
Andrew Kunkel, Kevin Mitts, Doug Campbell, and Brendan Campbell; Pinnacle Consulting Group, Inc.

ADMINISTRATIVE  
ITEMS

The Special Meeting of the Boards of Directors (collectively, the “Boards”) of Prairie Song Metropolitan District Nos. 3-6, 8 & 9 (collectively, the “District”) was called to order by Director McMeekin at 11:00 a.m.

Declaration of Quorum/Director Qualifications/Disclosure of Potential Conflicts of Interest:

Director McMeekin noted that a quorum was present. All Board Members confirmed their qualification to serve on the Boards. Mr. Rogers advised the Boards that pursuant to Colorado law, certain disclosures by Board Members might be required prior to taking official action at a meeting. Mr. Rogers reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Boards at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Boards. Mr. Rogers inquired into whether the members of the Boards had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. Additionally, the Board Members determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Boards to act.

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### AGENDA

The Boards reviewed the agenda. Following review and discussion, upon motion duly made by Director Stansberry, seconded by Director L. Hoover and, upon vote, unanimously carried, it was

**RESOLVED** to approve the agenda as amended to remove item V. C. Design Guidelines.

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### PUBLIC COMMENT

There were no public comments received.

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### CONSENT AGENDA

Director McMeekin reviewed the items on the consent agenda with the Boards. Mr. Rogers advised the Boards that any item may be removed from the consent agenda to the regular agenda upon the request of any director. No items were requested to be removed from the consent agenda. Upon a motion duly made by Director Stansberry and seconded by Director L. Hoover, the following items on the consent agenda were unanimously approved, ratified and adopted:

- A. Minutes – December 6, 2022, Special Meeting.
  - B. 2022 Audit Exemptions for District Nos. 3, 5, 6, 8, and 9.
  - C. Assignment of Easement (Overland 368).
  - D. Partial Assignment of Easement (WNDR15).
  - E. Assignment of Easement (Breniman Farms).
  - F. Assignment of Limited Crossing Agreement (Great Western Railroad).
  - G. Landscape Project Construction Agreement with Mill Brothers Landscape Group.
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### FINANCIAL ITEMS

Payment of Claims: Mr. Campbell presented the Payment of Claims for the period ending March 7, 2023, in the amount of \$63,042.41 to the Boards and answered questions. Following review and discussion, upon motion duly made by Director Stansberry, seconded by Director L. Hoover and, upon vote, unanimously carried, it was

**RESOLVED** to ratify the Payment of Claims for period ending March 7, 2023, totaling \$63,042.41.

Financial Statements: Mr. Campbell reviewed the unaudited Financial Statements for the period ending December 31, 2022, with the Boards and answered questions.

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## 2022 AMENDED BUDGET HEARING

Director McMeekin opened the public hearing on the 2022 Budget Amendment for District No. 8. It was noted that notice of the hearing was provided in accordance with state budget law. No written objections were received prior to the meeting. There being no public comment, the hearing was closed. The Board for District No. 8 reviewed the amended 2022 budgets, which detailed estimated revenues and expenditures.

Original Adopted General Fund: \$126,225  
Amended General Fund: \$128,513

Following review and discussion, upon motion duly made by Director L. Hoover, seconded by Director Stansberry and, upon vote, unanimously carried, it was

**RESOLVED** to approve the Resolution of District No. 8 to Amend the 2022 Budget and authorized the District accountants to file the necessary updates with the required state agencies.

## DISTRICT MANAGER ITEMS

Manager's Report: Mr. Mitts presented the Manager's Report to the Boards and answered questions.

Discussion of Implementation of O&M and Non-Potable Fees: Mr. Campbell discussed the Implementation of O&M and Non-Potable Fees with the Boards and answered questions. Director McMeekin noted that the O&M and Non-Potable Fees should be implemented by the Summer.

## ADJOURNMENT

Upon motion duly made by Director McMeekin, seconded by Director L. Hoover, the meeting was adjourned at 11:26 a.m.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and was approved by the Boards of Directors of Prairie Song Metropolitan District Nos. 3-6, and 8 & 9.

Respectfully submitted,

FOR   
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Nicole Wing, Recording Secretary