

Prairie Song Metropolitan District Nos. 3-6, 8 & 9
NOTICE AND AGENDA OF ORGANIZATIONAL AND SPECIAL MEETING

NOTICE IS HEREBY GIVEN that an organizational and special meeting of the Boards of Directors of the Prairie Song Metropolitan Districts, Weld County, Colorado, has been scheduled for Monday, February 7, 2022 at 2:00 p.m. by MS Teams and teleconference. At such meeting, the Boards shall conduct the regular business of the Districts and any other business which may come before the Boards. All meetings are open to the public. The Boards reserve the right to adjourn to an executive session to discuss items allowed under C.R.S. 24-6-402(4).

Due to the threat to health and safety posed by the COVID-19 pandemic, this meeting is being held via MS Teams and telephone conference, this meeting is being held via MS Teams at the URL and teleconference number noted under “place” below.

BOARD OF DIRECTORS

Patrick McMeekin (Nos. 3-6, 8 & 9)
Landon Hoover (Nos. 3-6)
Jason Stansberry (Nos. 3-6)
Kara Hoover (Nos. 3-6)
Mike Welty (Nos. 3-6)

OFFICE HELD

President
Secretary
Treasurer
Assistant Secretary
Assistant Secretary

TERM EXPIRATION

May 2022 (Nos. 3-6)/2023 (8 & 9)
May 2023
May 2022
May 2022
May 2023

DATE: February 7, 2022 (Monday)

TIME: 2:00 p.m.

PLACE: Via Video Conference

[Click here to join the meeting](https://tinyurl.com/2svp6kff) or <https://tinyurl.com/2svp6kff>

1-720-721-3140 Conference ID: 906036209#

AGENDA

PRAIRIE SONG METROPOLITAN DISTRICT NOS. 3-6, 8 & 9

I. ADMINISTRATIVE MATTERS

- A. Call to order.
- B. Declaration of Quorum/Director Qualifications/Disclosure of Potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Public Comment limited to 3 minutes per person. Public comment will be limited to 30 minutes.
- E. Discuss Vacancies on Boards of Directors for District Nos. 8 & 9.
- F. **Consent Agenda** - (These items are routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)
 - a. District Nos. 3-6 Matters
 - i. Approval of December 10, 2021, Special Meeting Minutes (Nos. 3-6).
 - b. All Districts
 - i. Adoption of Joint Public Records Request Policy.
 - ii. Approval of Joint Resolution Concerning Authorization for Approval of Contracts. and Payment of Claims.
 - iii. Adoption of Joint Resolution Regarding District’s Intent to Reimburse Operations, Maintenance and Capital Expense Advances.
 - c. Organizational Matters (District Nos. 8 & 9)
 - i. Adoption of 2022 Joint Annual Administrative Resolution.
 - ii. Adoption of Joint Electronic Signature Policy.
 - iii. Adoption of Joint Resolution Adopting the Colorado Special District Records Retention Schedule.
 - iv. Adoption of Joint Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts.
 - v. Ratification of Intergovernmental Agreement with the Town of Windsor Regarding the Service Plan.
 - vi. Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for General Counsel Legal Services.
 - vii. Ratification of Engagement of Pinnacle Consulting Group for District Management and Accounting Services.

Managed by: Pinnacle Consulting Group, Inc.
550 W. Eisenhower Boulevard, Loveland, CO 80537
Phone: 970-669-3611 | FAX: 970-669-3612
Email: RyanA@pcgi.com

Prairie Song Metropolitan District Nos. 3-6, 8 & 9
Special & Organizational Board Meeting Notice
February 7, 2022

II. FINANCIAL MATTERS

- A. Public Hearing on 2022 Budget (District Nos. 8 & 9).
 - 1. Consider Approval of Resolution Adopting the 2022 Budget.
- B. Other Financial Matters.

III. CAPITAL MATTERS

- A. Update on Construction Projects.
- B. Consider Ratification of Resolution Regarding the Funding and Completion of Public Improvements (District No. 4).

IV. LEGAL MATTERS

- A. Consider Adoption of Joint Resolution Calling the May 3, 2022 Election (District Nos. 8 & 9).
 - 1. Confirm Method for Distributing Call For Nominations.
- B. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) (District Nos. 8 & 9).
- C. Consider Approval of Funding and Reimbursement Agreement between District No. 8 and Prairie Song Development, LLC.

V. MANAGEMENT & OPERATIONAL MATTERS

- A. District Manager Update.

VI. BOARD MEMBER MATTERS

VII. OTHER MATTERS

VIII. ADJOURNMENT